

**UNITED STATES ATTORNEY'S OFFICE
DISTRICT OF NEW MEXICO**

Human Resources Office

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Albuquerque, NM 87102

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The Office of the United States Attorney for the District of New Mexico is charged with the primary responsibility for prosecuting all federal crimes from acts of terrorism to public corruption, white-collar crime, organized crime and gang activities, internet-related crimes, and many other criminal acts. Through its Civil Division, the Office is charged with defending agencies of the United States, enforcing regulatory agencies' authority, and recovering funds from violators of U.S. criminal, regulatory, and civil laws. The criminal side of the Office is broken into several divisions and units, including immigration, white collar crime, narcotics, violent crimes, and appeals.

Projected No. of Volunteers: 6

Internship Location(s): (4) Albuquerque, NM; (2) Las Cruces, NM

Application Materials: Cover letter, resume, official law school transcript, legal writing sample, date when available, and telephone number(s) where student can be reached in the day and evening.

Qualifications: First-year (second semester) and second- and third-year law students. **Must be a U.S. citizen** and will be subject to a background investigation due to the sensitive nature of the work performed by the office.

Application Deadline: September 1st for Spring Program (January - May).
February 1st for Summer Program (June - August).
May 1st for Autumn Program (September - December).

Minimum Weeks Required: 10 weeks

Salary: Volunteer (without compensation) or work-study credit.

Assignments: Typical assignments include assisting with all facets of case preparation, such as: researching legal issues, drafting/writing motions and responses and various pleadings, providing trial support to Assistant United States Attorneys, interviewing witnesses, and assembling exhibits for trial.

Web Site: <http://www.usdoj.gov/usao/nm>